

**MINISTRY OF INTERNAL AFFAIRS**
COOK ISLANDS GOVERNMENT

**APPLICATION FORM: EMPLOYMENT OF YOUNG WORKER**

*Please complete this form if you are seeking to employ a young worker aged between 13 and 16 years for more than 10 hours a week outside of normal school hours and submit to the Ministry of Internal Affairs once all sections are filled in.*

Section 30 of the Employment Relations Act 2012:

1. prohibits the employment of children under the age of 13
2. restricts the hours of work of young workers aged between 13 and 16 years to no more than 10 hours a week outside of normal school hours
3. requires employers to seek approval to employ young workers aged between 13 and 16 years for more than 10 hours a week outside of normal school hours

**PART A: Personal Information of Young Worker –** to be completed by young worker

|  |  |
| --- | --- |
| Date of Birth |  |
| First Name |  |
| Last name |  |
| Address |  |
| Phone Number |  |
| Email |  |
| Please attach a copy of your passport | Yes | No |
| ***Education Training and Experience of Young Worker*** |
| School |  |
| Island |  |
| Form Level (current/most recent completed)  |  |
| ***Agreement***I agree that the information provide in this form is true and accurate. |
| Name and Signatureof Young Worker  |  | Date |  |
| ***Consent***I provide my consent for my child, who is aged between 13 and 16, to undertake employment duties for more than 10 hours a week outside of normal school hours |
| Name and Signature of Parent/Guardian |  | Date |  |

**PART B: Employment Information – to be completed by Employer**

|  |  |
| --- | --- |
| Employer (include name of Organisation and authorised representative) |  |
| Title of Position being offered |  |
| Main Expected Duties of Position\* |  |
| Type of position | Full time |  | *Attach letter from Ministry of Education*Expected hours a week: |
|  | Part time |  | Expected hours a week: |
|  | School holidays only |  | Expected hours a week: |
| Expected commencement date |  |
| Expected completion date |  |
| **Agreement**I confirm that all information in this section is accurate and that the Young Worker will not be engaged in work duties that are not light work or dangerous. |
| Name and Signature of Employer |  | Date |  |

\* Employer’s can only employ Young Workers to undertake light work and cannot require them to undertake dangerous work.